CALL TO ORDER: Mimi Leonard called the meeting to order at 8:06 a.m.

APPROVAL OF AGENDA: Darrell Green moved to approve agenda; Renee Kuharski seconded the motion

APPROVAL OF MINUTES: Renee Kuharski moved to approve minutes from the July 2015 business meeting; Sarah Heath seconded

SECRETARY REPORT: Kristin Pegg shared the July 2015 Business Meeting minutes with Board members on July 14, 2015. Corrections were made and final minutes were shared July 21, 2015. Those same minutes were shared for review and approval at the beginning of this meeting. She asked that everyone sign the attendance sheet so accurate attendance can be recorded.

TREASURY REPORT: Ed Rice reported the following:
- Checking Balance $ 4146.93
- Savings Balance: $33,833.92
- Legislative Funds collected: $860

REPORTS OF STANDING COMMITTEES
- Audit/Budget: Ed Rice reported Conference Attendance: 131

- Awards/Archives/Nominations: Mimi Leonard shared that 4 awards were presented yesterday during the Awards Luncheon - Retirees: Renie Del Ponte, Lorrie Toni, and Laurie Urich and Friend of CACTA: Colorado Workforce Development Council.

- Communication Committee: Janet Renden explained that she emails out all communication from CACTA. This process is not complicated and is usually requires her to forward communication already prepared. Attendees were asked to add any names and emails that need to be added to the ListServ.

- Constitution/Bylaws and Resolutions: Rebecca Morlan reviewed the bylaws and found that it is not specifically stated that Officers have to be CACTA members. See Old Business section for further details.
Legislative: Mimi Leonard reminded everyone that there would be an update from Stacey Lestina after this meeting. Mimi and Darrell Green encouraged everyone to make sure they stay in the know of what is going on at the legislative level because of a volatile political season. They both will share more information than usual to make sure everyone is up-to-date. Sarah Heath shared that a big concern is data security at the state legislature. If we hear anyone mentioning this issue, let Sarah or Darrell know. The ACTE website has numerous resources related to policy. There is a strong possibility that Perkins will be reauthorized this year. Encourage advisory board members to write letters. ACT Work Keys are being redesigned and aligned to career clusters. President Obama moved to approve a new Computer Science bill. WIOA state plan deadline has been extended to July 1, 2016. Making the Grade segment shown on PBS is one of the first broadcasts of its kind in regards to sharing the impact and importance of CTE.

Membership: Janet Renden shared that this role is being transitioned to Steve Moos, CTE Coordinator in Thompson Valley and does not require a vote. Darrell Green shared that our current membership is 122 and will likely go up by approximately 20 members due to this conference registration.

Program of Work: Mimi Leonard shared that we have had two Board meetings and two Task Force meetings thus far this year. March 11 is our next Task Force Meeting at CCCS System Office in the Foundation Room. She welcome suggestions for Task Force topics.

Social/Exhibits: Sheri Bryant shared she will gather and share feedback from conference vendors at the next Board meeting. She expressed appreciation for everyone that donated door prizes.

Liaison Reports
- Hotel: Teina McConnell shared we have a two-year contract with Embassy Suites in Loveland for this conference for 2017 (February 7-10, 2017) and 2018. We have held our conference at the Antlers for the last seven years.

- AVS: Delta Montrose is currently working on getting their national accreditation. Teina reported Pickens did not have anything to report at this time. Emily Griffith and Delta-Montrose Technical Colleges are going through accreditation visits.

- CCCS: Sarah Heath shared a State of the State address on Thursday during this conference. PowerPoint will be put on CACTA website. Make sure teachers are using current credential forms; look for new CDE logo is on the worksheet. Let Sarah and David Barnes know if we see any corrections that may need to be made. CTE Director credential has been significantly modified offering more flexibility in showing qualifications. Looking for applicants to fill the Perkins Director and CCCS Office Manager positions that will be vacant in the next few months.

- Community College:
  - Dr. Monica Ramirez shared that community colleges are working on web accessibilities.
  - HLC changes in terms of faculty qualifications. Deadline to be compliant is August 2017.
    - Causing barriers to be able to offer Concurrent Enrollment in the high schools.
    - Todd Schneider from Morgan CC shared:
      - CSU Global is lowering tuition rate to $300
      - Carl Einhaus shared information regarding funding the first 18 graduate credits for History majors through Adams State.
    - Laurie Urich worked with Regis University to create a partnership to get Business teachers qualified in Accounting.
    - Sarah Heath encourages everyone to reach out to their CE service providers regarding their policy.

- CSU: Dawn Mallette was not present but CSU credit was provided for the conference.
Secondary Education: Valerie Dodrill-Killen shared the following:

CTE topics across the state continue to experience challenges but have also had some notable successes. The passing of HB 15-1275 has opened doors to availability of Concurrent Enrollment (CE) credit(s) for secondary students with participation in related CTE apprenticeship and internship programs. However, establishing internship and apprenticeship opportunities for high school students continues to be frustratingly difficult due to conflicting school schedules, age requirements, safety issues, etc. Regarding CE partnerships with CTE programs, some challenges that continue include:

- Achievement test scores (‘cut off scores’) established by postsecondary institutions that have consistently increased throughout the past 4+ years
- Frequent changes to postsecondary CTE Pathways/course offerings – courses being closed or canceled without prior notification
- Postsecondary certificate/certification programs have been canceled – some have been discontinued after secondary partnerships were established & publicized to parents/students as having the opportunity for college credits and/or certifications

Career & Technical Student Organizations (CTSO’s) also continue to be a prevalent challenge at the secondary level. Establishing, implementing, recruiting student participation, and rollout of CTSO’s is time consuming for secondary teachers & funding is a consistent issue in order for students to be able to attend conferences & leadership events. Fundraising opportunities provide limited funding support and some costs can be worked into building-level department budgets, but student fundraising poses a challenge in many communities with high levels of poverty and/or migrant populations. Additionally, rural areas report that fundraising efforts are not allowed during breakfast & lunch periods, making it difficult for students to participate in fundraising efforts during the school day.

Roxie Aldaz provided input to Valerie Dodrill-Killen for this update.

CACTA Task Force: Janet Renden shared that we will be receiving emails reminding us of the future meetings. She asked for input on Taskforce meeting topics.

CACTE Board:
- Darrell Green - Bring students to Day at the Capitol on February 22, 2016. Legislators love to talk with students.
- Darrell encouraged everyone to come to National Policy Conference, March 2-4, 2016.
- CACTE Conference in 2016 will be in Steamboat Springs July 16-18, 2016.
- CACTE has the Secretary and President Elect positions open on the CACTE Board. They hold mostly WebEx sessions because members are so spread out across the state.
- July 2017 will be our 100th anniversary and we would love to have former members to join us for fun festivities.
- Darrell is asking for feedback (“blanket share”) from rural programs to better inform legislators so they see the need for these programs.
- CACTE Officers are spread throughout the state and this offers a varied perspective of what is going on in CTE throughout CO.

Web Liaison: Judy Morr will post all presentations on the CACTA website off of the CACTE website under the Administrative Division. Judy welcomes feedback on how to improve the usability of the website. She tries to post information in several areas of the website. Darrell added that he tries to post the latest legislative changes on the CACTE website.

Old Business:
Bylaw Revisions:
Rebecca Morlan suggested that we add the verbiage that mirrors CACTE Bylaw language. Sarah Heath suggested we mirror our state association. Mimi Leonard moved to approve the motion to make the change and Monica Ramirez seconded.
New Business:
Nominations:
- Michael Klouser was announced as the new President Elect and his term will begin in July 2016.
- Renie Del Ponte is retiring and we are in need of nominees for this position.
  - Dr. Monica Ramirez from Morgan CC was nominated by Sarah Heath.
  - Renee Kuharski moved to close nomination. Sarah seconded.
  - Voted to accept Monica's nomination and no one opposed.
  - Darrell moved to approve the nomination and Jay Moore seconded.
  - Monica shared a brief biography
  - Voted to approve nomination and no one opposed.

Announcements/Comments:
Mimi asked that we share topics that we would like to see discussed at Summer CACTE Conference.
Nancy Mitchell appreciates the ability to phone into the Task Force meetings. Janet Renden stressed the need for feedback regarding Task Force meeting times and dates. Send all feedback to Janet and Mimi.

Adjournment: Renee Kuharski moved to adjourn the meeting; Ed Rice seconded. Meeting adjourned at 9:01 a.m.