CACTA Task Force Meeting Minutes
March 11, 2016
1:30-3:15 PM
Colorado Community College System Office
9101 East Lowry Blvd, Aurora, CO 80230
The Foundation Room

- Attendance:
  Mimi Leonard-LPS; Kristin Pegg-Englewood Schools; Ashley Valenzuela-Aims CC; Dr. Sarah Heath-CCCS; Judy Morr-DPS; Shelley Brunjak - Jeffco; Roxie Aldaz - Lake County Schools; Joan Bludorn - Boulder Valley; Ryan West-Jeffco; Colleen Owens - Principal, Green Mountain High School; Scott Springer-DPS; Monica Ballon-UNC Principal Intern

- Call to Order - Mimi called meeting to order at 1:35

- CCCS Updates - Sarah Heath
  - Job Positions Open in the next few months
    - Ben Nesbitt, Program Director for Skilled Trades and Technical Sciences is retiring in July 2016.
    - Pat Sagrillo is retiring in June. Will be posting Admin Assistant for several of the CCCS CTE Program Directors and Julie Eddy
    - Lorrie Toni’s last day is June 30, 2016 – Perkins Director position should be posted by April
    - Laurie Urich’s last day is May 31, 2016 – Program Director for Business and Marketing will post in April
  - Negotiations for Perkins Performance Metric Targets
    - The determination of the state performance metric targets is suppose to be determined with feedback from state and local recipients.
    - The performance metric indicators may be changing with federal re-authorization – possibly not using English and Math scores and including measurements of completion through the use of industry certificates and capstone graduation requirements.
    - How the indicators are measured is not negotiable at this time.
    - The Task Force members present at the meeting reviewed the Perkins Performance Level Input Survey. Sarah is gathering feedback before emailing it to CTE Directors across the state for both secondary and post-secondary.
    - Low metric percentages does not hinder you from receiving your allocation; instead, you will receive a technical assistance visit throughout the year.
    - We will see a few new assurances when submitting your Perkins Plan this year as a result of the audit - new checkboxes.
● **Plan of Study Re-Design**
  ■ In keeping in accordance with Perkins oversight as a result of the audit last May, there will be Plans of Study re-design committee meeting March 22 at Lowry from 1:00-4:00 pm.
  ■ Virginia’s Plan of Study was shared as an exemplar and it was very similar to Colorado’s Plan of Study.
  ■ Hope to have the new templates ready to present to the state at summer CACTE conference.
  ■ The state will hold regional workshops during Fall 2016 to help districts and partnering community colleges create one updated Plan of Study with a new template remain compliant with Perkins requirements.
  ■ Sarah wants manuals for counselors and teachers on how to have meaningful career conversations.

● **CACTA Conference Results**
  ○ Judy Morr shared the CACTA Mid-Winter Conference survey results.
  ○ Overall positive results.
  ○ Sarah will encourage post-secondary institutions to contact Monica Ramirez with what they want to see at the conference for next year.

● **Upcoming Meetings**

  ● Friday, April 29th - Board Meeting in morning followed by Task Force meeting in afternoon at Pickens Technical College.
    ○ Julia McWilson and Julie Eddy will be speaking at the next Task Force meeting.

● **Adjournment -3:15 pm**