Attendance: Mike Klouser-Technical College of the Rockies (TCR); Mimi Leonard-Littleton; Teina McConnell-Pickens Tech; Gill Thompson-Pickens Tech.; Dr. Sarah Heath-CCCS; Sheri Bryant-Douglas County; Kristin Weaver-Englewood Schools; Ed Rice-Cortez; Stanton Gartin-NJC; Tammy Ward-CCCS; Andrea Bolton-MCVSD51; Laurie Krizman-MCVSD51; Tony Bowling-TCR; Lauren Victor-CCCS; Mike Womochil-CCCS; Jay Moore-Cherry Creek; Victoria Crownover-CCCS; Kaylee Fabela-CCCS; Jacqui Geiselman-CCCS; Shelley Goerdt-Jeffco; Allen Golden-Pickens Tech; Patricia Duhalde-Pickens Tech; Rebecca Morlan-East Otero SD; Heather Keeton-Jeffco; Todd Bittner-Pinnacle Charter HS; Danen Jobe-NJC; Janet Renden-Adams 12; Steve Moos-Thompson; Stacy Miller-DPS; Roxie Aldaz-Lake County HS; Duane Roberson-CSSD 11; Nick Williams-Widefield D3; Mary Krisko-Peyton 23-JT; Nikki Carter-Widefield D3; Eric Ward-APS;

Call to Order: Mike Klouser called meeting to order at 8:03 a.m.

Approval of Agenda: Motion to approve the agenda from Tony Bowling and seconded by Sheri Bryant.

Approval of Minutes: Stanton approved minutes, Tammy Ward seconded the motion.

Secretary Report: Kristin Weaver-corrected a few mistakes in last set of minutes.

Treasury Report: Ed Rice
Woody Longmire was not present and has resigned as of 2-8-18 due to extenuating circumstances.

- Account balances: Checking-$2,041.11     Savings-$29,885.28
  - This includes $1600.00 received for dues from CACTE
  - We have outstanding balances due to the conference

Reports of Standing Committees

- Audit/Budget: Ed Rice/ Woody Longmire (not present)
  - Once he gets the bills from the conference, he will send out an update on where we stand.
  - We commit to $8000 to Legislative fund yearly.

- Awards/Archives/Nominations: Mimi Leonard
  - Requesting names of retirees and Friends of CACTA that can be honored. Mimi keeps a running list so we are ready to go for next February.

- Communication Committee: Janet Renden
  - Will update the Listserv once she gets the final attendance membership list from CACTA Mid-Winter Conference. Listserv is up to date based on most current membership list. Will ask Steve for a current list to compare. Let’s set in the next Board meeting what dates we would like to have information sent out to the Listserv regarding the conference moving forward. :)


• **Constitution/Bylaws and Resolutions: Rebecca Morlan**
  - Once CACTE Bylaws revisions are made, CACTA will be mirroring those changes in their bylaws. Changes will be announced at the July Business meeting.

• **Legislative: Mimi Leonard**
  - The Legislative priorities have been modified and will be posted as soon as it is finalized. No other news to report at this time until the Legislative Session begins in January. Stacey Lestina will be giving the “State of the State”. No updates on the Carl D. Perkins reauthorization at the Federal level at this time. Mimi suggested we stay and listen to Stacey Lestina for the legislative update.

• **Membership: Steve Moos**
  - CACTA membership is at 145 as of November 30. CACTE is in the 800-850 range if you want that as well. 120ish members came to the Mid-Winter Conference. Steve suggested we reach out to small districts to make sure we are connecting with the teachers that are also acting as administrators as well.

• **Program of Work: Michael Klouser**
  - no report

• **Social/Exhibits: Gil Thompson**
  - 12 exhibitors signed up to come to the conference and 10 showed up.
    Exhibitor feedback: appreciative of getting to talk to the group at lunch but would like to do it at the first lunch. They thought they got good foot traffic. None of the them asked for the attendee list with emails like had been mentioned to Gil prior to conference. Ed Rice suggested we move them back out to the hallway so Gil will add it to their survey.

**Liaison Reports**

• **Hotel: Teina McConnell**
  - We have two more years in this contract. Krizman recommended extending this contract for two more years and Teina will follow up with the hotel to confirm the contract. Teina booked the hotel for 2022 and it will be the same week for the next 4 years.

• **ATC: Eric Ward**
  - Emily Griffith Technical College is developing in partnership with StriVR Labs, the country’s most innovate virtual reality company, VR training modules in construction and nursing skills labs.
  - EGTC was also recently recognized by Governor Hickenlooper at an event sponsored by the Quarterly Forum as one of 6 recipients of the Governor’s Citizenship Medal.
  - Pickens
    Stolle Manufacturing – started a partnership to launch an internship program in the Fall of 2018
    Starting an afternoon, secondary only barber cohort.
    Horticulture – hydroponics, aquaponics, whole selling to local retailers including a potential partnership with Whole Foods.
    Added a new cohort for LPN
  - Visits from – executive director of higher ed – Kim Hunter Reed, Phil Covarrubias state rep house – district 56
Joint Budget Committee – ATCs do not get looped into the same funding formula as other higher-ed. Working to fix
Technical College of the Rockies
$700,000 Econ develop grant to develop programs around the needs of the community in coop with the WDC
Currently looking for a nursing director

- **CCCS: Sarah Heath**
  
  Be cognizant with the upcoming deadlines.
  - Credentialing for Secondary: WBL credential is designed for secondary to be able to claim one teacher in one CTE program across program approvals as long as the internship type class is in every
  - Currently on the WBL credential says you have to have a teaching license and they are trying to remove that requirement to provide more flexibility
  - Hoping to roll out the WBL credential in a pilot in the fall
  - For CTE specialists (counselors at the secondary level) -- Lauren Jones and Sarah are working CO Counseling Association to improve and specialize the credentialing class for their role.
  - Need volunteers to serve as mentors at CACTE conference and possibly facilitate a table group. Possibly have check in time with your mentee group during lunch.
  - Have had a lot of interest from teachers to become CTE Director. So Sarah is going to be piloting a cohort (like a teacher leader academy) so they have a deeper understanding of policies and practices. They will still have to take the official classes as the CTE Director credential requires.
  - Will not do director trainings at summer conference; prefer to do at Mid-Winter Conference for better networking.
  - Stanton Gartin asked for more info. on free credentialing class online.
    - Sarah explained that she customizes the learning specific to the needs of the learner. They will take the online modules that best meet their needs. Almost any course they have been assigned in their CDE letter, Sarah can customize it for the learner.
    - Cheryl Sanchez will coach the adjunct CTE professors through the modules so they know where to find information.
    - Stanton suggested we may need to change the course language put on the CDE letter instructing teachers what classes to take so that it aligns better across the state.

- **Secondary Education: Roxie Aldaz**
  - HB 1289 -- Mary Ann Hunter from CDE is still supervising this and the webinar for putting this in place for 2018-19 is Feb. 15.
  - Still struggling with getting secondary teachers to teach CE courses due to not having masters or 18 graduate credits in specific content areas.
  - There is a lot of interest in Teacher Cadet programs and Michelle Koch, CCCS Program Director for FACS, is the person to contact for more information.
  - Lauren Jones is bringing counselors and CTE directors together to discuss PWR initiatives and for deeper understanding on how to have meaningful career conversations.
  - Janet Renden’s district (Adams 12) got $98,000 back from HB 1289 and her district wants more information on how other districts are spending the money. Sarah Heath reiterated that the
spirit of the law intends for the money to come back to the certification programs.

- **Community College: Tammy Ward**
  - Trying to get more postsecondary people to the conference. Visited all 16 state CC campuses. Suggested we have more relevant session offerings.
  - Bigger focus on guided pathways. Courses offered at high schools are intended to lead to a CTE pathway (not including Ged. Ed. classes.)
  - HLC requirements for Concurrent Enrollment adjunct faculty are getting stricter around the need for occupational experience, not including teaching experience. Jay Moore asked if there is going to be any grace period for teachers to earn the occupational experience unless they were already qualified with occupational experience. This postsecondary institution will be authority on what they approve. Looking at the idea of how to offer teacher externships.
  - Victoria Crowner mentioned Perkins can be used.
  - Working with a gentleman on developing a comprehensive matrix of all programs offered at all community colleges.
  - Leadership changes are happening at CCCS state office. Dr. McCalllin’s is retiring and her last day is near the end of July. The new President will start in August and they are finishing the search now. The interviews will begin very soon. The interim Vice-Provost, Diane Hageman’s last day is June 30, 2018. Mike Macklin is the new Vice Provost of Workforce Development Initiatives. Interviews for another Vice Provost to work with Sarah and Mike, will begin 2/12/18.

- **CSU**
  Sheri Bryant will reach out to Jill Garber to see if she is interested in serving as the CSU Liaison.

- **CACTA Task Force: Michael Klouser** No additional report given.

- **CACTE Board: Jay Moore**
  - Planning for summer conference. They are looking for ideas for Admin. division day. Let Mike, Sheri,
  - Solidified the dates and places the next four years
    - Breckenridge
    - Loveland
  - Working on bylaws
  - Tammy Ward is doing a pre-conference workshop--CE Summit.

- **Web Liaison: Kristin Weaver**
  - Kristin asked if people need any information on the website that is not already on there, to please let her know.
  - Mimi Leonard suggested we reach out to presenters for conference presentations to post on website after conference.

**Unfinished Business:** None

**New Business:**
• Sarah Heath moved to fund President and President Elect to National Policy Conference in March. Sheri seconded. Registration closes on 2/10 so the two people need to register immediately.
• Mike showed data from pre-conference survey. (only 14 responses)
• President’s reception was well attended.

Officer Nominations and Voting:

• Liaison are appointed by Board:
  Membership-Steve Moos wishes to step down. No one volunteered during the meeting. Web Liaison-Dawn Bauer from DPS and Kaylee Fabela from CCCS (tabled until after meeting since it is an appointment by the Board.)
• Treasurer-Sarah Heath nominated Kristin Weaver and Roxi Aldaz seconded the motion. The motion passed.
• Secretary -Nominated Bill Gilmore by Kristin Weaver and Lauren Jones seconded the motion. The motion passed.
• Vice President--Tammy Ward nominated herself and Sheri Bryant seconded the motion. The motion passed.

Adjournment: Tammy Ward moved to adjourn the meeting and Kristin Weaver seconded the motion. Meeting adjourned at 9:15 a.m.